

Z.28015/13/2020-Proc.I(EPW) 8068667  
Government of India  
Ministry of Health & Family Welfare  
Department of Health and Family Welfare  
[Procurement-I (EPW) Section]

Nirman Bhawan, New Delhi  
Dated: 03.12.2021

OFFICE MEMORANDUM

**Subject: Introduction of Forward Auction/e-Auction service on GeM.**

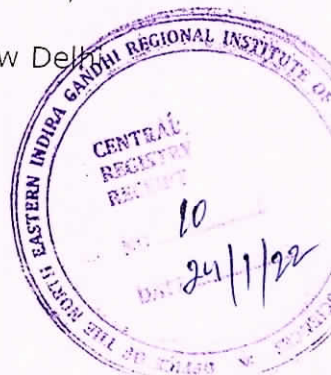
The undersigned is directed to forward herewith a copy of D.O letter No. 65/CEO-GeM/2021 dated 29.11.2021 received from CEO, GeM on the subject noted above for information and necessary action.

(Encl: As above)

Digitally Signed by Chandra  
Shekhar Bahuguna  
Date: 03-12-2021 12:50:33  
Reason: Approved (C.S. Bahuguna)  
Under Secretary to the Govt. of India  
Tele. No.: 23061875

To,

- Mr. Dabhi*  
*Please circulate to all*  
*Professors of all*  
*colleges for*  
*copy to*  
*Professors*
1. Sr. PPS to DGHS, Nirman Bhawan, New Delhi.
  2. PPS to AS&FA (H), AS&MD (VS) MoHFW, Nirman Bhawan, New Delhi.
  3. AS(AA) AS(MA) AS(AS)
  4. EA(NB)/ JS(VIZ)/ S(MKB)/ JS(LA)/ JS(VC) / JS(GM)/ JS(VJ)/ JS(PS)/ JS(AB)/ JS(MS)
  5. The Director, AI, AIIMS, New Delhi/ Patna/ Bhubaneshwar/ Raipur/ Bhopal/ Jodhpur/ Bikaner.
  6. The Director, National Institute of TB and Respiratory Diseases, New Delhi.
  7. The Director, Vallabhbhai Patel Chest Institute, North Campus, University of Delhi.
  8. The Medical Superintendents, Safdarjung/Dr.RML/SSKH/KSC Hospital, New Delhi.
  9. The DG&CEO, Central Medical Services Society, New Delhi.
  10. The CMD, HSCC (INDIA) Ltd., Corporate Office: E-6(A), Sector-1, Noida (U.P.)- 201301.
  11. The Chairman & Managing Director, HLL Life Care Ltd., Thiruvananthapuram, Kerala - 695012 and HITES- NOIDA.
  12. The DDG (Stores), Medical Stores Organization, Sector-1, R.K. Puram, New Delhi -110066.
  13. The Director (CGHS), Dte. General: (CGHS), Nirman Bhawan, New Delhi.
  14. Director, JIPMER/ PGIMER/ NEIGHRIMS/ RIMS/ NIHF/ FSSAI / NIMHANS/MGIMSKHS.



15. The Director, Chittaranjan National Cancer Institute, Kolkata.
16. The Director, CIP, Ranchi.
17. The Director, AIISH, Mysore.
18. The Director, LGB Regional Institute of Mental Health, Tezpur.

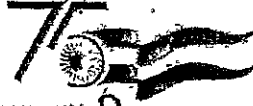


दक्ष • पारदर्शी • समावेशी

प्रशान्त कुमार सिंह, भा.प्र.से.  
मुख्य कार्यकारी अधिकारी  
P. K. SINGH, IAS  
Chief Executive Officer



सत्यमेव जयते



आजादी का  
अमृत महोत्सव

भारत सरकार  
वाणिज्य एवं उद्योग मंत्रालय  
गवर्नमेंट ईमार्केटप्लेस  
द्वितीय तल, जीवन तारा बिल्डिंग  
पटेल चौक, नई दिल्ली-110001  
दूरभाष : 011-23349186  
ई-मेल : ceo-gem@gov.in

Government of India  
Ministry of Commerce & Industry  
Government e Marketplace  
2nd Floor, Jeevan Tara Building  
Patel Chowk, New Delhi-110001  
Tel : 011-23349186  
e-mail : ceo-gem@gov.in

Office of Secretary (Health & FW)  
FTS No 2432697/21  
Date 30/11/21

DO No. 65/CEO-GeM/2021

29<sup>th</sup> November, 2021

Respected Sir/Ma'am,

Sub: Introduction of Forward Auction/e-Auction Service on GeM

Government e-Marketplace (GeM) is the national public procurement portal for providing procurement of goods and services required by Central and State Government organizations. GeM provides an online, end to end solution for procurement of commonly used goods and services for all Central Government and State Government Ministries, Departments, Public Sector Units (PSUs) and affiliated bodies. GeM is continuously striving to provide the best digital experience to all the buyers for procurement of Goods and Services. I am happy to share that 95+ major functionalities and 600+ minor functionalities have been introduced in GeM in the current FY resulting in significant ease of procurement and enhanced transparency in procurement of Goods and Services.

2. Based on the feedback received from various buyers and service providers, more than 200 services have been created and are already live on GeM. Some of the most commonly used services on GeM are listed in annexure

3. One important service sought by many organisations was Forward Auction/e-Auction Service. I am happy to share that Forward Auction/e-Auction Service is now live on GeM. An indicative list of commodities which can be disposed off through Forward Auction is as under:

- Machines
- Agriculture & Forest Produce
- Metal & Non-Metallic Scrap
- E-Waste
- Vehicles
- Lube / Waste Oil
- Unused Spares,
- Coal
- Commercial & Residential Properties
- Land
- Industrial Plots

AS/NS  
JS(NKB)

LD 30/11/21

AS (Page 1)  
1/12/21  
AS/NS  
1/12/21  
AS/NS  
1/12/21  
AS/NS  
1/12/21

4. A user manual for Forward Auction can be seen at the following link:

[https://gem.gov.in/resources/pdf/forward\\_auction\\_creation.pdf](https://gem.gov.in/resources/pdf/forward_auction_creation.pdf)

The relevant information in this regard is also available in the Training Module on GeM's Website.

**Annexure: -**

- i. **Manpower Outsourcing Service: Minimum Wage Based, Fixed Remuneration Based**
- ii. **Hiring of Professionals: IT Professionals, Non- IT Professionals, Consultants, Subject Matter Experts**
- iii. **Cab and Taxi hiring service: Monthly and Short Term, Vehicle-Days**
- iv. **House Keeping: Cleaning, Sanitation, Disinfection, Pest Control**
- v. **Canteen Service- Employee Welfare Model, Leave and License Model, Best prices on fixed Menu Rate Model.**
- vi. **Catering Service- Duration based and Event based.**
- vii. **Goods and Transport Service- Trip-wise, Monthly basis, KM basis, Per MT Per KM basis, with or without packaging service.**
- viii. **Laundry Service- Laundry- Health Care, Laundry-Commercial/ Industrial, Laundry- Upholstery.**
- ix. **Printing Service- Paper based, non-Paper based, Promotional/ Merchandise/ Office Gifting based.**
- x. **Security Manpower**
- xi. **Facility Management Service: Housekeeping, Security, Horticulture, O&M**
- xii. **AMC/CMC: Computers, Photocopiers, ACs, ROs, Any Pre-owned Product**
- xiii. **Cloud Services: All MeitY approved services**
- xiv. **Development of e-content Service**
- xv. **Garbage Collection and Disposal Service**
- xvi. **Operation & Maintenance Service**